

# Policy

EFTS is a nonprofit initiative intended to provide high level training in time and frequency to PhD students, engineers, and researchers. Having no legal personality, we rely on CNRS and on local universities (Besancon, France) for management, rooms, etc. The EFTS is possible only thanks to the **good will** and to the **voluntary work** of numerous people who do it, rewarded only by the belief in the scientific impact and in the cultural value of the seminar. The burden for some of us is quite large. Our policy follows this statement.

## Pricing

### Business

The regular price for anybody, unless he/she falls in the categories described below.

### Academic

Full time employee in a nonprofit accredited university or Gov/Int'l Lab.

It is required that the main working address, the email address and the phone number refer to the institution. Personal mobile phone number is allowed.

### PhD Student

Full time PhD student in accredited university, or Gov/Int'l Lab.

It is required that the main working address, the email address and the phone number refer to the institution. Personal mobile phone number is allowed.

### Several Participants from the Same Company or Lab

A reduced rate of 100 E applies from 2<sup>nd</sup> on, only business/academic rate, early bird registration. The maximum number of registrants per Company or Lab is 4. If a few people of your Company or Lab need our training, we recommend to schedule 2-3 per year, instead of sending 4 at once.

### Hobbyists and Retired Persons

Hobbyists and retired are welcome, at reduced rate (same as PhD student). However, because these persons do not fall in our priorities, registration and access to labs are subject to the availability, and the confirmation may be delayed.

### Restrictions apply to reduced-rate invoices

The invoice is not intended for financial books or for tax declaration of a business, including single-person companies. If you believe that your case is a legal exception, please contact us and explain.

## Number of Participants and Lab Sessions

The number of participants is limited by the capacity of the labs:

- First group, 24 places with full labs (tentatively 12 H)
- Second group, 12 places with reduced labs (tentatively 5 H).

As a general policy, we open the second group when the first is full (first arrived first served), and we upgrade from 2<sup>nd</sup> to 1<sup>st</sup> if somebody cancels.

Should you have a good reason to register in the second group, please contact us and explain.

## Local participants / Participants locaux

**The following paragraph is written in French because only people in our campus are concerned.**

Un petit nombre de personnes des laboratoires publics bisontins est accepté. Le prix réduit inclut cours, repas de midi, visite au musée et repas social. L'accès aux travaux pratiques est possible dans la limite des places disponibles, mais rien n'est garanti. Il est demandé de se prêter à de petites tâches d'organisation dans un esprit d'entraide entre collègues. Les personnes affiliées aux laboratoires publics bisontins ne peuvent pas être acceptées dans les autres catégories (Academic ou PhD Student).

## Handicap

All lecture rooms are accessible, as ruled for public university. Laboratory sessions may bring specific difficulties, we will do our best. Please contact us.

## Privacy

### Data Stored in our Archive

Name, affiliation, business email, private email, phone number (optional) and the "Introduce Yourself" form are stored in the EFTS archive, accessible to a tiny number of people at the heart of the EFTS organization (actually Chairman and 1-2 people, all of them employees of government university or lab).

### Data Shared with the EFTF

We share your coordinates (name, affiliation and email) with the EFTF. Let's explain why. The European Frequency and Time Forum <http://eftf.org> is a no-profit annual conference on the same domain of ours (the difference between a regular conference and a seminar should be obvious). The Permanent Secretariat is at the SFMC (non-profit Company), hosted by the Observatory of Besancon, just across the road in the same campus. We work in collaboration with the EFTF, and we share the database of addresses for newsletters (and the burden to maintain it).

### Data Shared with Instructors and with other Participants

Networking (getting new colleagues and friends) is an important part of the seminar. For this reason, name, affiliation, email, phone number (optional) and the "Introduce Yourself" form are shared with all participants and instructors of the current year. They are not allowed to further share your data. In particular, forwarding data to any kind of money-making entity (for example, the Marketing Department of your Company) is illegal.

### Private Email and Phone

Please give both private and business email (phone is less important). If you change job, this is the only contact we have to keep you informed. This is also the only contact for the new colleagues you met at the EFTS.